



Oliver - Softlink

School action: **NOTIFICATION** required

Assessment Outcome: Low Risk

School library management system



Service Summary

Version:	Paid
Tags	Library management; Administrative support services; Search and reference
URL:	https://www.softlinkint.com/product/oliver/
Purpose of Use:	School library management solution

Consent information and hosting

Data Hosting:	Onshore (in Australia)
Data Classification:	<input checked="" type="checkbox"/> Non – personal identifying information <input checked="" type="checkbox"/> Personal identifying information <input type="checkbox"/> Sensitive Information
Parent/carer consent:	<input type="checkbox"/> Data is stored offshore <input type="checkbox"/> The service provider requires parental consent before disclosure/use of the service with student information. <input type="checkbox"/> Students' images, video, work is uploaded and published to the service. Note: Ensure <i>Permission to publish students images and work for school purposes</i> has been obtained from parents before using this aspect of the service.
Age Restriction:	None

Actionable treatments

Risk	Treatment
<p>Account registrations are required to access this service. Personal information is disclosed to a third party.</p> <p>This may increase the exposure to information risks relating to protection of personal information from misuse, interference, loss, unauthorised access, modification, or disclosure.</p>	<p>This service allows an administrator or teacher to register accounts on behalf of students using education settings/options.</p> <ul style="list-style-type: none"> • Where possible, teachers should register accounts for students. • Ensure only mandatory fields are completed when registering accounts. • Do not use organisational passwords when registering an account. • This service does not require users to complete accurate information when registering accounts. • Users should create accounts using anonymous and/or organisational details where possible.
<p>Storage of communication generated in this service may not meet the organisation's obligations under applicable records legislation.</p>	<ul style="list-style-type: none"> • Ensure records that are generated are transferred to an authorised recordkeeping system, as these may need to be retrieved later.

Consent information for parents/carers

Name of Service:	Oliver - Softlink	Data Location: Onshore (Inside Australia)
Purpose:	School library management solution	
Information Disclosed:	<ul style="list-style-type: none"> • Staff name • Staff email • Other staff information • Student name • Student email • Student alias/username • Student borrower type 	<ul style="list-style-type: none"> • Student image* • Student date of birth* • Student address* • Student phone number* • Student gender* • Class details* • Year level* <p><i>*Optional</i></p>
Website:	https://www.softlinkint.com/	
Terms of Use:	https://www.softlinkint.com/downloads/Support_Services.pdf	
Privacy Policy:	https://www.softlinkint.com/data-protection-privacy-policy/	

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This assessment has been conducted by Safer Technologies 4 Schools (ST4S)