



Edgewater Primary P&C Association Inc.
Annual General Meeting Agenda
Wednesday 22 February 2023, 7:00 pm

- 1. Attendance Register, Processing of Membership and Nomination Forms** 10
- 2. Apologies** 1
- 3. Confirmation of agenda** 1
- 4. Approval of previous minutes** 1
- 5. Reports**
 - 5.1. Principal** 5
 - 5.2. President** 2
 - 5.3. Treasurer** 5
Please see attached financial statements.
 - 5.4. Canteen Committee** 2
 - 5.5. Graduation Committee** 2
 - 5.6. Fundraising Committee** 2
 - 5.7. Safety House Committee** 2
 - 5.8. Book Club Committee** 5
Proposal to move from 8 issues per year to 4 issues per year due to ongoing trend for decreasing orders over the past year. A summary of sales is below. In addition, rewards dollars earned from Scholastic have dropped from 20% of each order to 15% this year. There is no reason we can't increase again later in the year or next year dependent on orders. Logistically, there is a lot of time tied up in processing and distribution of catalogues to all families, for a relatively low number of orders compared to school population.

Year	No. of orders	Total order (\$)	Rewards earned (\$)
2019	168	4087.00	817.40
2020	163	4485.00	897.00
2021	126	3800	760.00
2022	90	2558.00	511.60
 - 5.9. School Board** 2
 - 5.10. WACSSO News/Correspondence** 2
- 6. Business Arising**

6.1. P&C Financial Position	5
6.2. Motion for approval of ongoing P&C contributions in 2023:	10
<ul style="list-style-type: none"> - Graduation \$15 per student (approx. \$900) - Kindy sports day medals \$350 (up to per annum) - Nature Play annual maintenance \$1000 (up to per annum) - Community garden maintenance \$500 (up to per annum) - P&C Family contribution prize \$50 - Running Club medals \$250 (up to per annum) - Safety House Working with Children checks \$15 per approved application (as required) - Sunscreen for classrooms \$400 (up to per annum) - Accountant for audit of 2022 books \$600 (approx. per annum) - WACSSO membership and insurance \$1300 (approx. per annum) - Accounting software \$350 (up to per annum) 	
6.3. Motion for approval of 2023 floats for regular fundraising events	5
<ul style="list-style-type: none"> - \$2000 Mother's Day stall - \$2000 Father's Day stall - \$500 Easter Raffle - \$500 Welcome Back picnic 2024 	
6.4. P&C Training via WACSSO (Samantha)	5
Propose to investigate formal P&C Training via WACSSO given we have gained a significant number of new Executives and members since the last training. Covers P&C governance, the Constitution, Office Bearer responsibilities and running effective meetings. 1.5 hour commitment online or 2.5 hours in person.	
6.5. Kiss and Ride/School Crossing (Monique)	2
7. Election of Executive Committee Members and Sub-Committees	15
7.1. President	
7.2. Vice-President	
7.3. Secretary	
7.4. Treasurer	
7.5. Fundraising Committee	
7.6. Canteen Committee	
7.7. Graduation Committee	
7.8. Book Club Committee	
7.9. Safety House Committee	

7.10. Nature Play Committee

8. General Business

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9. Date of next meeting – Wed 22 March 2023, 7pm

10. Closure of meeting approx. 8:30pm