CLASS INFORMATION BOOKLET

2016

Mrs Jenny Lowe
Room 4 Year 1
I would like to welcome both parents and students to Room 4. I am delighted to be teaching your child this year and I am sure that by working together, a successful year will be experienced by all.

I aim to create and nurture a positive and caring learning environment. Children will be encouraged to become independent, cooperative within a team and responsible for their own work habits.

I believe that each child is a unique individual who needs a caring and stimulating atmosphere in which to grow and mature emotionally, intellectually, physically, and socially. It is my desire as an educator to help students meet their fullest potential in these areas by providing an environment that is safe, supports risk-taking, and invites a sharing of ideas.

ASSEMBLY
- Friday 8:40-9:30am
- Assemblies are held fortnightly in the undercover area.
- Please be prompt as the children line up at 8:35am.

ATTENDANCE
- Please ensure your child brings in an absentee note the day they return to school. Alternatively, you can;
  - speak to me in person
  - write a note in your child’s NOTES book
  - email www.edgewaterps.wa.edu.au
  - complete an online absentee form www.edgewaterps.wa.edu.au
  - phone 9405 4007
- If your child is to leave during the day, please visit the front office where they will issue a slip which is returned to the teacher before the child is taken.
- A note is also required if your child is late to school.
- All absences will be followed up after 3 days of no explanation.
- If you are intending taking a family vacation, you will need to notify Mrs Tombs (principal) in writing. Students will be required to complete a written journal of their trip.

BULLYING
- Edgewater Primary School has a no-tolerance policy for Bullying. Any concerns should be reported immediately to the class teacher if you believe that it is occurring. The sooner we know about it the sooner we can deal with it.

CANTEEN
- The canteen is open Tuesday-Friday.
- Orders can also be placed via the school’s website www.edgewaterps.wa.edu.au.

CLASS ORGANISATION
- The children will be encouraged to develop their independence. They will be responsible for maintaining a tidy workspace as their storage spaces. Each morning the children will be expected to organise their belongings ready for the day ahead.
CONTACT
- If you have any queries please don’t hesitate to speak to me.
- You are welcome to jot down any messages or questions that come to mind in your child’s Notes Book. If you have written a note, it would be appreciated if you could remind your child to show me the book at the commencement of the day.
- Phone 9405 4007 and leave a message at the office.
- Email the office.

EQUIPMENT
- Please ensure all equipment is clearly named.
- Spare equipment is stored until required by the owner.

GRAFFITTI
- The school has a zero-tolerance policy to graffiti.

HOMEWORK
- Homework will be located in your child’s reading folder and needs to be returned to school each day.
- Home Reading
  - Parents are asked to write in the back of the Reading Record book the date, name of book and sign the reading record sheet once read.
- Sight Words
  - Also in the Reading Record book, children will be provided with a list of sight words to learn to read and spell.
- Spelling Lists
  - Spelling lists will be sent home once a week.

ICT/Computer
- During computer sessions the children will be completing some activities on cybersafety to ensure they understand how important it is when accessing the Internet, both here and at home.
- The children will also be learning computer coding using materials sourced from code.org. Students will learn through problem-solving how to write code in order to have the computer do something that they have planned.
- Some computer sessions will be assisted by our year 4/5 buddies.
- Children have been provided with a home access code for Study Ladder. This is an educational website that contains interactive activities for them to complete. The access code for is located in their Notes book.

INCURSIONS, SWIMMING LESSONS AND EXCURSIONS
- These occur from time to time during the year and payment should be made as soon as possible with the return of any permission slips. See the Contributions and Charges sheet on the school website for more details.

IMPORTANT EVENTS
- Please refer to the school website www.edgewaterps.wa.edu.au for special events such as Room 4 Assembly, Staff Development Days, Swimming Lessons and the Faction Sports Carnival.
JUNIOR SPORT
• Thursday 8:55am
• Children require a school hat and trainers for lessons.
• They are also encouraged to wear their faction shirts; Batavia (blue), Challenger (gold), Leeuwin (green) and Parmelia (red).

LIBRARY
• Monday 2:00pm
• Monday is our book exchange day and children require a library bag in order to borrow books.

NEWS
• News will be held on Wednesday.
• News topics are listed in your child’s Notes book which is located in their reading folder.

NEWSLETTER
• The school newsletter is published online fortnightly on a Friday (odd weeks).
• Families will receive an alert email and information via the school app.

MONEY
• Please place notes and money for excursions/incursions in the red box on my desk.

PRINTING
• Please see attached for a copy of the Stick and Ball font that is used.

QUERIES
• If you have any queries regarding your child, please don’t hesitate to ask. Problems can often be averted by ‘popping in to see me’ or writing a brief note in the Notes book.

SCHOOL HOURS
• The classroom is open at 8:30am.
• School concludes at 3:00pm.

SCHOOL WEBSITE/SCHOOL APP
• The school website [www.edgewaterps.wa.edu.au](http://www.edgewaterps.wa.edu.au) and the app are your ‘one stop’ shop for information about the school, including events, upcoming activities and online forms. Please download the school app as soon as possible from either the iStore or Google Play. The app’s name is Updat-ed and it is free to download. Further instructions are on the website.

SEATING ARRANGEMENTS
• The children are seated using a variety of methods including the teacher’s/child’s choice, desk lotto or according to individual needs.
SUPPORTING POSITIVE STUDENT BEHAVIOUR

- My behaviour plan is based upon positive reinforcement. Children will be praised for acceptable behaviour and encouraged to take responsibility for their own actions. Emphasis will be placed upon making good choices. If children choose to behave inappropriately then they must accept the consequences as well. Every child in this class has the right to a safe school environment and be able to learn without disruptions.

RULES
1. Always try our best
2. Keep the classroom tidy
3. Be kind to others
4. Put our hands up to speak
5. Look after our property
6. Listen to the person speaking
7. Line up sensibly

REWARDS
- Verbal praise, stickers, raffle tickets, group points, faction points, free time, special activities, prizes, certificates…

CONSEQUENCES
1. All children commence on the 😊 chart
2. Verbal warning
3. Child sits out for 3 minutes & name moves to the 😊 chart
4. Child sits out for a further 5 minutes & name moves to 😊 chart (note home)
5. Child moves to buddy class
6. Child is referred to the Administration

SPECIALIST SUBJECTS
- ART : Mrs Abbott - Monday 8:45-9:45am
- HEALTH : Mr Grey - Tuesday 11:05-12:05pm
- MUSIC : Mr Hadzic - Thursday 9:45-10:45am
- PHYSICAL EDUCATION - Mr Grey - Friday 1:50-2:50pm

TEACHING METHODS
- Maths
  - Children participate in the iMaths program which is based on investigation and problem solving. They have been provided with an access code for home which can be found in their Notes book.

- English
  - Cars and Stars: Children participate in Cars (Comprehensive Assessment of Reading Strategies) and Stars (Strategies to Achieve Reading Success ) which is a comprehensive reading program that aims to develop comprehension and reading skills and improve literacy
  - Guided Reading: The major goal is for students to learn how to use independent reading strategies successfully.
  - Spelling: Spelling is based on the Sound Waves programme where sounds are introduced in a sequential manner.
TOYS
- Toys are not permitted at school, except for special occasion news. This saves any undue heartache in the event of loss or damage.

UNIFORM
- Children are required to wear the school uniform. This is available from Uniform Concepts; 86 Winton Rd Joondalup 9270 4660.
- The school has a no hat-no play in the sun policy – only bucket, broad-brimmed or Legionnaires styles are permitted. Caps are no longer part of the school uniform.

WATER BOTTLES
- Please encourage your child to bring their water bottle every day. Students are encouraged to drink regularly, particularly in these hot months.

I look forward to a happy and successful year with your support and cooperation.

Mrs Jenny Lowe
3 February 2016