<table>
<thead>
<tr>
<th>NAME</th>
<th>YEAR</th>
<th>GROUP</th>
</tr>
</thead>
</table>

**Edgewater Primary School**
**Early Childhood Centre**
**Information**

2014

Treetop Avenue Edgewater WA 6027
Phone 08 9405 4007  Fax 08 9405 3700
Email Edgewater.PS@education.wa.edu.au
Web www.edgewaterps.wa.edu.au
Welcome to Edgewater Primary School and our Early Childhood Centre. We hope this information will help you and your children feel at home at our school.

The ECE staff at Edgewater Primary School is committed to providing a happy, safe and stimulating learning environment which ensures that each child gains maximum benefit from their time spent at school.

**SCHOOL TERMS**

**SEMESTER 1**
- **Term 1** - Monday 3 February - Friday 11 April
- **Term 2** - Monday 28 April - Friday 4 July

**SEMESTER 2**
- **Term 3** - Monday 21 July - Friday 26 September
- **Term 4** - Monday 13 October - Thursday 18 December

**PROFESSIONAL DEVELOPMENT DAYS (students do not attend)**

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 28 February</td>
<td>Friday 30 May</td>
<td>Monday 4 August</td>
<td>Monday 27 October</td>
</tr>
</tbody>
</table>

**PUBLIC HOLIDAYS 2014**

<table>
<thead>
<tr>
<th>Labour Day</th>
<th>Good Friday</th>
<th>Easter Monday</th>
<th>ANZAC Day</th>
<th>West Aust Day</th>
<th>Queen’s Birthday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 3 March</td>
<td>Friday 18 April</td>
<td>Monday 21 April</td>
<td>Friday 25 April</td>
<td>Monday 2 June</td>
<td>Monday 29 September</td>
</tr>
</tbody>
</table>

**KINDERGARTEN SESSION TIMES**

A staggered intake is in place for the first 2 weeks of the school year to allow teachers to spend time with only a small group of children and to help them feel happy and secure in their new environment.

The ticked boxes below indicate the days your child should attend Kindergarten.

In the **first** week they will attend ONE half-day session only.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Feb 8.30am – 12pm</td>
<td>4 Feb 8.30am – 12pm</td>
<td>6 Feb 8.30am – 12pm</td>
<td>7 Feb 8.30am – 12pm</td>
</tr>
</tbody>
</table>

In the **second** week they will attend TWO full days.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 Feb 8.30am – 2:45pm</td>
<td>11 Feb 8.30am – 2:45pm</td>
<td>13 Feb 8.30am – 2:45pm</td>
<td>14 Feb 8.30am – 2:45pm</td>
</tr>
</tbody>
</table>

Commencing in the **third** week, and for the remainder of the year, the full time programme will be from 8:30 - 2:45. The fortnightly arrangement will be as follows:

<table>
<thead>
<tr>
<th>Blue Group (Mrs Rose) - K1B</th>
<th>Red Group (Mrs Rose) - K1R</th>
<th>Green Group (Mrs Norris) - K2G</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday/Friday 8:30am – 2:45pm</td>
<td>Tuesday/Thursday 8:30am – 2:45pm</td>
<td>Tuesday/Thursday 8:30am – 2:45pm</td>
</tr>
<tr>
<td>Wednesday 8:30 – 11:00am</td>
<td>Wednesday 12:15 – 2:45pm</td>
<td>Wednesday 8:30 – 11:00am</td>
</tr>
</tbody>
</table>

**FOUNDATION (PRE PRIMARY) SESSION TIMES** Five full days from 8:45am – 3:00pm Monday to Friday. Doors open at 8:30am.

**SESSION TIMES**

We request that session times for both Kindergarten and Foundation are adhered to as closely as possible when bringing and collecting your child because:

- Children often become quite distressed if parents/carers are late.
- Staff clean and prepare the room before and after each session.
- It promotes good habits in preparation for the later years of schooling.
DROPPING OFF & COLLECTING CHILDREN
Parents/carers are asked to bring children to the door and pick them up from the verandah.

Children are **NOT** permitted to walk home by themselves. For your child’s protection it is essential to let us know if you arrange for someone other than yourself to collect them.

*This information should be in writing and can be entered into the Parent Communication Book. Please ask a staff member for help.*

*If you find yourself unavoidably detained or you have not advised staff earlier that your child is to be picked up by someone else, please contact the school on 9405 4007.*

DUTY OF CARE
When your child is attending our Early Childhood Centre, parents/carers must stay with them until the teacher or education assistant asks them to enter the classroom.

*Please ensure your child does not play on the playground equipment before or after school.*

PARENT ROSTER
You will be advised of the arrangements at a later date.

SCHOOL FINANCES
Kindy Voluntary Contributions have been set at **$60 per student for the year** and Foundation Year Voluntary Contributions are **$50 per student for the year**.

Further funds to provide extra facilities are provided by the P & C, specific fundraising events and from parents via the **P & C Voluntary Contribution**, which is **$40 per family for the year**. These contributions may be paid with the Personal Requirements List or at the school office.

Online payments can be made to:
BSB: 016 261 Account: 340968448 Narration: [child’s name] Amount
If accounts are paid online please email the Registrar to confirm - Kathy.Dean@education.wa.edu.au.

INDEPENDENCE
We will be encouraging the children to take care of their own belongings and try to attempt to put on their own shoes and socks. Please send them in easy to fasten shoes, such as sandals or slip on shoes with velcro, which they can do themselves. **Thongs, ugg boots, Crocs and backless shoes are not permitted for safety reasons.**

CLOTHING
School uniform items are available from the school uniform shop which will be open in 2014 on Mondays at 8:30am.

Please mark **everything** with your child’s name and send along a spare set of clothes to be kept in their bag to be used mainly for emergencies such as over enthusiasm during water play!

WEARING OF HATS
The School Rules state that children are to wear hats during outside play every day - ‘NO HAT NO PLAY!’ is our motto. **Please ensure that your child brings a hat, clearly marked with their name.**

BAGS
Each child is asked to bring a bag daily. Please make sure that it is a **large** size, durable and waterproof and has your child’s name easily visible on it.

TOYS
Children are **NOT** to bring toys to the Early Childhood Centre as we have plenty of equipment for the children to play with.

FRUIT & WATER
Each child is required to bring one piece of fresh fruit each day. A container will be placed near the door and children can put fruit in it as they arrive. Suitable items for fruit time are: All fruit, including strawberries, watermelon, etc /sultanas/dried fruit. Cheese and vegetables can also be included eg. celery, capsicum, carrots.
Students in the Foundation classes will bring their own recess as the year progresses, usually in Term 4. The timing of this will depend on the teacher and you will be given plenty of notice. Please send a named bottle of water each day.

**LUNCH**

Your child can either bring a packed lunch or purchase lunch from the school canteen. Children will need to have a named lunch box as well as a drink bottle containing water only. Canteen menus will be sent home at a later date. They are also available through the school website [www.edgewaterps.wa.edu.au]. Please avoid packing chocolates and lollies in your child’s lunch box.

**HEALTH**

*Attendance for Foundation students is compulsory.* Children are required to attend school daily unless sick or for a medical appointment. If your child is absent please provide an explanation by either providing the teacher with a written note or by contacting the school office to advise of your child’s absence.

Whether your child is in Kindergarten or Foundation, it would be appreciated if you could notify the teacher if they have been unwell or if there are other concerns - especially if the absence is due to an infectious disease. Please refer to the office for details on infectious diseases.

If your child is unwell, please keep them at home, even if they are keen to attend. Viral complaints such as vomiting, diarrhoea, etc can spread easily in a school setting.

Head lice is an ongoing problem in all schools. Please check your child’s hair regularly. For further information please contact the school or access it at the following website: [www.health.wa.gov.au/headlice](http://www.health.wa.gov.au/headlice)

**HEALTH CHECKS**

The School Nurse will check your child’s sight and hearing as the year progresses. More information regarding this will be provided in 2014.

**MONEY**

All money sent for excursions etc. should be in a well sealed, labelled envelope.

**CHILDREN’S BIRTHDAYS**

Parents may wish to send along cakes to share with other children. This can be done on the nearest school day to a child’s birthday. Small individual cakes are a great idea as they are easier to share and distribute. Cakes are quite sufficient and parents are asked NOT to send extra lollies or drinks. Please note this is not compulsory and you only need to participate if you wish to. If your child has any food allergies, this will be considered as part of a health care plan. Please inform their teacher.

**NEWSLETTER**

Please make sure your child gives you a fortnightly newsletter. This contains important information about the whole school, including the Early Childhood area.

*Notes and newsletters are also available on the school website: [www.edgewaterps.wa.edu.au](http://www.edgewaterps.wa.edu.au)*

**PARENT MEETINGS**

You will be advised about a time when teachers will provide information with regard to the Kindergarten and Foundation program and other aspects of the year. Teachers will be happy to answer any queries of a general nature at this time. For more personal issues, please make an appointment with teachers at a convenient time.

**CHILDREN TAKING WORK HOME**

2014 will be an exciting learning experience for each and every child and a very important year in their development. Please offer them positive comments about work they bring home. Asking them to tell you about the work will encourage constructive language. Don’t insist that they bring you a painting, drawing or pasting every day because they may have been involved in different activities or the work may have been saved to be put on the display boards.

The children will be looking towards you as parents/carers, for approval and encouragement.

Thank you for your support in these matters. We look forward to a fun and exciting year in 2014.